



Oregon School Activities Association
25200 SW Parkway Avenue, Suite 1, Wilsonville, OR 97070
503.682.6722 http://www.osaa.org

School maintains form.

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Student Intent to Transfer Certificate

NOTE: This form, or its substantial equivalent, must be completed and a copy maintained at the receiving school for inspection at the request of the OSAA prior to the student's affiliation with the school to which the student is transferring. See Rule 8.6.5, "Transfers to a School with Affiliation" outlined on the back of this document for more information.

Completion of this form does not confirm the student's eligibility at the receiving school. Eligibility is subject to all other Association Rules and Regulations.

Name of Student _____ Birth Date _____
Month / Day / Year

Name of Parents and Address of Joint Residence _____

School Currently Attending _____ City _____

School to Which Transferring _____ City _____

Intended Transfer Date _____

CERTIFICATION BY ADMINISTRATOR OF SCHOOL CURRENTLY ATTENDING

I affirm that I am aware of the above student's intent to transfer as indicated above.

Signature _____
Administrator Date

CERTIFICATION BY PARENT AND STUDENT

Under penalty of perjury, I affirm that no coach, parent, administrator, teacher or other representative of the receiving school initiated contact or offered any inducements for the purpose of having the student attend the receiving school for athletic participation. I understand that the student hereafter may become ineligible if a coach with whom the student has been affiliated in the past calendar year is subsequently hired by the receiving school. I also affirm that there has been no affiliation, as stated in OSAA Rule 8.6.5, prior to the signing of this certificate by all parties above.

Parent Signature _____
Date

Student Signature _____
Date

CERTIFICATION BY ADMINISTRATOR OF SCHOOL TO WHICH TRANSFERRING

I affirm that I am aware of the above student's intent to transfer as indicated above. I understand that the student hereafter may become ineligible if a coach with whom the student has been affiliated in the past calendar year is subsequently hired by the receiving school. I also affirm that there has been no affiliation, as stated in OSAA Rule 8.6.5, prior to the signing of this certificate by all parties above.

Signature _____
Administrator Date

This form expires one year from the date of the last signature.

Excerpt OSAA Handbook, Rules, Rule 8.6.5, Transfers to a School with Affiliation**8.6.5. Transfers to a School with Affiliation.**

Despite compliance with the other provisions of these Rules, a high school student who attends, participates or was eligible to participate for a school, and then transfers to another school is ineligible for one calendar year from the last date of participating or receiving instruction as described below under any of the following circumstances:

(a) The student transfers from a public, private or charter school within one calendar year after:

- (1) Participating in non-school athletics (e.g., AAU, American Legion, club team, or other non-school teams) on a team affiliated with the school to which the student transfers or may represent under **Rule 8.5. – School Representation** or **Article 6.5. Cooperative Sponsorship**, AND/OR
- (2) Receiving athletic or activities instruction, including weight training and conditioning, from a person affiliated with the school to which the student transfers or may represent under **Rule 8.5. – School Representation** or **Article 6.5. Cooperative Sponsorship**.

EXCEPTION: The eligibility of a full member private school student who transfers to a public school at which the student has previously been a participant in a school sport or activity is not affected by this rule for said sport or activity. The eligibility of an Associate Member school student who transfers to or from a public school at which the student has previously been a participant in a school sport or activity is not affected by this rule for said sport or activity.

(b) The student transfers from a home school within one calendar year after:

- (1) Participating in non-school athletics (e.g., AAU, American Legion, club team, or other non-school teams) on a team affiliated with the school to which the student transfers or may represent under **Rule 8.5. – School Representation** or **Article 6.5. Cooperative Sponsorship**, AND/OR
- (2) Receiving athletic or activities instruction, including weight training and conditioning, from a person affiliated with the school to which the student transfers or may represent under **Rule 8.5. – School Representation** or **Article 6.5. Cooperative Sponsorship**.

EXCEPTION: The eligibility of a home school student who transfers to or from a public or private school at which the student has previously been a participant in a school sport or activity or was eligible to participate in a school sport or activity is not affected by this rule for said sport or activity.

1. **Q.** At what point is a student considered a member of a non-school affiliated team?

A. If a student participates in a practice or contest, that student is considered a team member and is a part of the roster.
2. **Q.** What constitutes a “team affiliated with the school”?
3. **Q.** Who is considered to be a part of the school coaching staff?
4. **Q.** Does Transfer **Rule 8.6.5.** apply to incoming 9th graders?
5. **Q.** How may a student document that the transfer process was initiated prior to participating on a non-school team associated with the school to which the student is transferring?
6. **Q.** If a student receives instruction from a coach, then the coach moves to a different school, may the student transfer to the “new” school of the coach without jeopardizing their eligibility?
7. **Q.** Under Transfer **Rule 8.6.5.**, if a student receives instruction from a coach who is also their parent, then the coach/parent moves to a different school, may the student transfer to the “new” school of the coach/parent without jeopardizing their eligibility?
8. **Q.** Does receiving athletic instruction or attending **a camp or clinic** at which a person affiliated with the school to which a student transfers place the student’s eligibility in jeopardy under **Rule 8.6.5.**?
9. **Q.** If less than one calendar year has passed since a student-received instruction from a coach and the student transfers to the school of that coach, is the student eligible?
10. **Q.** If a student is ineligible for one year because the student participated on a non-school team associated with a school prior to transferring to that school, may the student file a hardship appeal to regain eligibility?
11. **Q.** If a student participates as part of a cooperative sponsorship for one school and then transfers to the other school in the cooperative sponsorship, does the student remain eligible?
12. **Q.** If a student transfers to a school, or provides notice of intent to transfer, and afterwards a coach from whom the student has received instruction becomes a coach at the same receiving school, is the student still subject to the one year of ineligibility from the last date of instruction or participation, because the coach from whom they received instruction is now at the new school?

See OSAA Handbook, Rules, **Rule 8.6.5.**, “**Transfers to a School with Affiliation**” for additional information.